

# STANFORD UNIVERSITY

STANFORD LINEAR ACCELERATOR CENTER

SLAC  
P. O. Box 4349  
Stanford, CA 94309  
(650) 926-3250

August 5, 1999

Dear Dr. Honsheid,

I would like to give you the instructions for preparing your proceedings article for LP99.

The LP99 proceedings will be published in two versions, an electronic version which will reside on the SLAC Library Web site and a print version—the official archival version—which will be published by World Scientific Press. The Web version of the proceedings is an experiment toward a general repository for electronic conference proceedings that the SLAC Library would like to introduce. The procedures for preparing manuscripts are intended to provide a convenient starting point for the creation of general Web proceedings, and for this reason they contain some unexpected elements. Please follow the instructions with care. We hope that this will be straightforward, but, if you have any difficulty, please let me know as soon as possible (at: [mpeskin@slac.stanford.edu](mailto:mpeskin@slac.stanford.edu)).

To prepare your article, download a template from the Web page:

**<http://lp99.slac.stanford.edu/proceedings/author.html>**

Fill in the template with standard (vanilla) LaTeX. Please do not attach your own fancy style file, since we have already prepared a style file appropriate to the proceedings volume. The template contains examples for the treatment of figures, tables, and references. The page size is specified in the template; do not change it. Your page allotment is **8 pages, for your 15 minute talk**.

On the Web page, you will find a package of TeX macro definitions useful for high-energy physics. You may use your own favorite macros, but we would prefer that you use ours. Please put additional personal macros in the space indicated at the top of the template file. Popular or useful entries will be added to our list.

Since we are producing the book electronically, we have the opportunity to generate an index. We would be grateful if you would mark potential index items. To mark an item, for example, 'slepton', insert the macro `\index{slepton}` in your LaTeX file just after the word is used. Some examples of index items are given in the template.

When you are finished writing your article, submit it to one of the Los Alamos e-print archives: hep-ex, hep-ph or hep-th (at <http://xxx.lanl.gov/>). Send me the Los Alamos archive number of your submission. Also, please download the Transfer of Copyright Agreement from the Web page above, sign it, and mail it to the address indicated. We will then

retrieve the source file from Los Alamos for editing. We will copy-edit your article to achieve a uniform style in the proceedings volume. We will ask your approval for final version before it is made public. Submitted articles will be added to the Web proceedings as we finish the editing. The final complete volume will be published in print in June, 2000.

To make this possible, your article will be due on **December 10, 1999**. Please send me the Los Alamos archive number of your proceedings article on or before this date.

Since the Lepton-Photon Conferences are made up mainly of invited review talks, the proceedings of these conferences have become standard references that have held their value over the years. I keep several of these volumes on my bookshelf, and I often find myself thumbing through others in the library. In the 1999 Lepton-Photon proceedings, we have a chance to define the successes of the Standard Model and the ambitions of high-energy physics as the twentieth century ends. Please help to make this volume a memorable contribution to the high-energy physics literature.

Sincerely,

Michael E. Peskin  
Editor, LP99 Proceedings